



National Fellowship Program Outline

The Dementia Training Study Centres are pleased to offer health professionals from all disciplines and care settings the opportunity to participate in our national Fellowship program commencing in May 2015.

The program aims to:

- Increase awareness and knowledge on the topic of caring for people with dementia
- Support health professionals translate evidence into practice in the care of people with dementia
- Improve practice in the care of people with dementia
- Build capacity amongst health professionals in translating evidence into practice.

Fellowships will be awarded for a period of 12 months and will include education on leadership, evidence-based practice and access to expert support from the Dementia Training Study Centres. Two workshops (location to be decided) will be conducted (one at commencement and one at completion) to ensure Fellows have a good understanding of the education topic they choose to deliver, evidence-based practice, leadership and change management. Fellows will also get the opportunity to share their final project reports including project evaluation and networking. Fellows will be supported/guided by the DTSC to prepare a report and an article/conference presentation to disseminate their work. The Fellowship includes funding to the value of \$6,000 to facilitate the project. The funds must be used to cover the costs related to the attendance at the workshops. Limited video-conferencing may be available for those Fellows restricted in travelling due to location remoteness. The funds can also be used to:

- Release the Fellow from normal duties to conduct project activities
- Purchase resources to facilitate new practice
- Fund education sessions.

The DTSC will conduct an evaluation of the Fellowship program that will involve a short telephone interview with management and Fellows at the beginning of the program, at completion and a further follow up interview approximately three months after completion of the program.

There are two parts to the Fellowship program:

1. **Education delivery:**

- Fellows are to select a dementia related topic aligned to a DTSC priority area (see page 5) and deliver education sessions across their organisation.
- Fellows can utilise existing DTSC materials/resources or develop a new program in collaboration with the DTSC.

2. Practice improvement project:

- Project must relate to the translation of evidence into practice in a dementia related topic aligned to a DTSC priority area.
- Fellows must undertake an evaluation of the project in terms of implementation success, outcomes and sustainability.

Consideration may be given to projects not related to DTSC priority areas if the applicant is able to provide justification for this.

Selection criteria

The applicant must address the following selection criteria:

- Health professional from any discipline and health care setting
- Employed in a health care organisation
- Demonstrate support of organisation (Line Manager and Executive Manager) including willingness and ability to manage funds
- Experience / ability to deliver education within your organisation
- Topic area related to at least one DTSC priority area or another area approved by the selection committee
- Project involves translation of evidence-based knowledge into practice
- Demonstrate knowledge of the evidence being translated
- Demonstrate need for practice improvement
- Demonstrate how the project will benefit patient/client/residents
- Project contains information regarding ongoing implementation and sustainability beyond the 12 month timeframe
- Education and project set up and preparation for implementation is feasible within the 12 month timeframe
- Application includes information indicating how funds will be used.

Responsibilities of Fellows

Key performance measures are:

- Develop a practice improvement project plan at the commencement of the Fellowship in collaboration with and, informed by your local DTSC
- Deliver a dementia related education program across your organisation
- Conduct practice improvement project in line with your submitted project plan
- Attend two workshops
- Submit an interim report and final report
- Prepare paper for publication or conference presentation
- Financial management: submission of financial report showing how funds were expended
- Participate in program evaluation activities

Responsibilities of employing organisation

As the fellowship involves implementation of a project within the Fellow's employing organisation it is essential that there is organisational support for, and commitment to, the Fellowship Program.

For this reason we ask that:

- In the event of a Fellow being unable to continue with the project or leaving employment the employing organisation will nominate an appropriate alternative person to oversee the project to completion.
- Organisation will receive and manage the Fellowship funds

Key dates

Closing date for the application: **Friday 13th March 2015.**

Notification to successful applicants: no later than **Friday 27th March 2015.**

Commencement workshop: **Wednesday 29th April 2015.**

For more information contact:

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Director

The Victoria and Tasmania Dementia Training Study Centre

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Dementia Training Study Centres Fellowship Application Form

Surname or Family Name		
Given or First Name		
Place of Employment		
Professional Discipline		
Professional Qualifications		
Current position/role within your organisation		
Residential Address		
Postal Address (if different)		
Email		<input type="checkbox"/>
Home Phone		<input type="checkbox"/>
Work Phone		<input type="checkbox"/>
Mobile Phone		<input type="checkbox"/>
Please tick preferred contact method		

Topic or special needs target group

Please tick which topic and/or special needs target group or groups your chosen topic relates to.

Primary Care	<input type="checkbox"/>	Culturally and linguistically diverse (CALD) backgrounds	<input type="checkbox"/>
Acute Care	<input type="checkbox"/>	Aboriginal and Torres Strait Islander (ATSI) communities	<input type="checkbox"/>
Allied Health	<input type="checkbox"/>	Regional, rural and remote communities	<input type="checkbox"/>
End of life care / palliative care	<input type="checkbox"/>	People with younger onset dementia	<input type="checkbox"/>
Environmental design	<input type="checkbox"/>	People who identify as lesbian, gay, bisexual, transgender or intersex	<input type="checkbox"/>
Standards and evaluation	<input type="checkbox"/>	Veterans	<input type="checkbox"/>
Medication management	<input type="checkbox"/>	Homeless people	<input type="checkbox"/>
Sexuality and dementia	<input type="checkbox"/>		

If your proposed topic and project does not relate to one or more of the above topic areas please provide information as to why it should be considered, including how it will benefit people with dementia.

Practice Improvement Project description

Please provide a description of your proposed project (No more than 4 pages)

- 1.1 Project title
- 1.2 Project aims
- 1.3 Provide a brief summary/description of the evidence the project will translate into practice
- 1.4 Describe how the project will benefit people with dementia
- 1.5 Provide a brief project plan
- 1.6 Provide a description of how fellowship funds will be used in the conduct of the project

Please attach:

- Curriculum vitae
- A letter of support from your manager
- A professional reference

Conditions of Application:

1. All information collected will be used only for the purpose of assessing applications; information will not be disclosed to third parties or stored more than one month beyond the assessment period unless you are a successful applicant. Applications will be stored securely by the Vic / Tas DTSC.
2. Applications will be subject to review by the DTSC National Leadership Group (NLG), management team and partners. During this process applicants may be contacted to provide further clarification or additional detail to their applications.
3. Unsuccessful applicants will be notified.
4. Applicants must meet any costs associated with their application.
5. Successful applicants will be required to submit a progress report and a final report to the DTSC National Leadership Group. Part payment of funds will be tied to progress. An initial part payment in line with start-up costs will be available.

Declaration

I _____ declare

that all information contained within or pertaining to this application is true and accurate at the time of submission and that no relevant information has been withheld.

Signature: _____ Date: _____

Completed applications should be submitted by email or mail to:

Margaret Winbolt
Director
The Victoria and Tasmania Dementia Training Study Centre

Email:
margaret.winbolt@latrobe.edu.au

Mail:
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The closing date for applications is Friday 13th March 2015

For more information about the DTSC visit www.dtsc.com.au